

<b>Subject:</b>	<b>Constitutional Matters – Children, Young People &amp; Skills Committee</b>		
<b>Date of Meeting:</b>	<b>1 June 2015</b>		
<b>Report of:</b>	<b>Monitoring Officer</b>		
<b>Contact Officer:</b>	<b>Name:</b>	<b>Lisa Johnson</b>	<b>Tel: 29-1228</b>
	<b>Email:</b>	<a href="mailto:lisa.johnson@brighton-hove.gov.uk">lisa.johnson@brighton-hove.gov.uk</a>	
<b>Ward(s) affected:</b>	<b>All</b>		

**FOR GENERAL RELEASE**

**1. PURPOSE OF REPORT AND POLICY CONTEXT**

- 1.1 To provide information on the committee's terms of reference and related matters including the appointment of its urgency sub-committee.

**2. RECOMMENDATIONS:**

- 2.1 That the committee's terms of reference, as set out in Appendix A to this report, be noted; and
- 2.2 That the establishment of an Urgency Sub-Committee consisting of the Chair of the Committee and two other Members (nominated in accordance with the scheme for the allocation of seats for committees), to exercise its powers in relation to matters of urgency, on which it is necessary to make a decision before the next ordinary meeting of the Committee be approved.

**3. CONTEXT/ BACKGROUND INFORMATION**

- 3.1 Article 6 of the constitution, incorporates a schedule of all the Committees/Sub-committees established in the new constitution together with a summary of their respective functions.

**The Children, Young People & Skills Committee – Terms of Reference**

- 3.2 A copy of the terms of reference for the committee is attached in Appendix A. These should be read in the context of the 'Introduction and General Delegations' included in the Scheme of Delegations to Committees and Sub-Committees at part 4 of the constitution.

**Membership**

- 3.3 The membership of the committee is set at 10 Members of the Council. There are also 4 voting co-optees and 5 non-voting co-optees.

- 3.4 The arrangements for substitute Members to attend meetings of Committees/Sub-Committees, as set out in the Council Procedure Rules 18 to 24, apply to meetings of the Children, Young People & Skills Committee.

### **Programme Meetings**

- 3.5 Ordinary meetings of the Children, Young People & Skills Committee are scheduled to take place on the following dates during 2015/16:

Monday 1 June 2015  
Monday 12 October 2015  
Monday 16 November 2015  
Monday 11 January 2016  
Monday 7 March 2016

- 3.8 For the 2015/16 municipal year, meetings of the committee will be held in The Friends Centre, Ship Street, Brighton at 4.00pm due to renovation work at Hove Town Hall. Following completion of the renovations, meetings of the committee will normally be held at Hove Town Hall and will start at 4.00 p.m.

### **Urgency Sub-Committee**

- 3.9 The Constitution states that 'each Committee of the Council except the Audit & Standards Committee may appoint an Urgency Sub-Committee to exercise its powers. The Membership of such Urgency Sub-Committee shall consist of the Chair of the Committee, and two other Members nominated by the Group Leader or Leaders as appropriate to meet the requirements for the allocation of seats between political groups. Under current allocations this would mean an urgency sub-committee will consist of one Member from each of the three political groups on the Council.
- 3.10 Such Urgency Sub-Committees may exercise their powers in relation to matters of urgency on which it is necessary to make a decision before the next ordinary meeting of the Committee. Every decision of each Urgency Sub-Committee shall be reported for information to the next ordinary meeting of the Committee as appropriate.'

## **4. ANALYSIS & CONSIDERATION OF ANY ALTERNATIVE OPTIONS**

- 4.1 The council's constitution provides for the appointment of the sub-committees and urgency sub-committees and it is for the Committee to determine this action and it could decide not to make such appointments. However, this would be contrary to the wishes of the council and is not therefore regarded as a viable alternative option.

## **5. COMMUNITY ENGAGEMENT & CONSULTATION**

- 5.1 All Members of the council considered and approved the constitution and the changes therein at the Council meeting on the 26 March 2015.

## 6. CONCLUSION

- 6.1 The recommendations are being put forward in line with the requirements of the constitution.

## 7. FINANCIAL & OTHER IMPLICATIONS:

### Financial Implications:

- 7.1 There are no equalities implications arising from the report and the alternate venue for the committee meetings during the 2015/16 municipal year has been assessed to ensure it meets accessibility requirements.

*Finance Officer Consulted: Peter Francis*

*Date: 11/05/2015*

### Legal Implications:

- 7.2 The Council's constitution complies with the legal framework set out in the Localism Act 2011, the Local Government Act 2000 and other relevant legislation.

*Lawyer Consulted:*

*Elizabeth Culbert*

*Date: 11.05.15*

### Equalities Implications:

- 7.3 There are no equalities implications arising from the report and the alternate venue for the committee meetings during the 2015/16 municipal year has been assessed to ensure it meets accessibility requirements.

### Sustainability Implications:

- 7.4 There are no sustainability implications arising from the report.

### Any Other Significant Implications:

- 7.5 There are no other significant implications arising from the report.

## **SUPPORTING DOCUMENTATION**

### **Appendices:**

1. Children, Young People & Skills Committee Terms of Reference

### **Documents in Members' Rooms**

1. None

### **Background Documents**

1. The Constitution